



Electric Christmas Parade
 RULES AND SAFETY GUIDELINES

Name of Entry: _____

Contact Person: _____ Phone: _____

- Entry fees are non-refundable. The Downtown St. Charles Partnership reserves the right to use photographs taken at this event for future promotions.
- All entries must provide a certificate of insurance naming the Downtown St. Charles Partnership and the City of St. Charles as additional insured. Call your insurance company to request this document.
- The Downtown St. Charles Partnership reserves the right to accept or reject any application.

I have read and accept that the Downtown St. Charles Partnership and the City of St. Charles will not be held liable for any injuries or damage to persons or personal property while participating in the Electric Christmas Parade. I acknowledge that I am responsible for everyone participating in my entry. In addition, I will be responsible for each person in my entry receiving a copy of the Parade Rules and Safety Guidelines, and agree to the terms set forth. I understand that disregarding any of the rules and guidelines will result in my entry being eliminated from the parade.

 Signature

 Date

PARADE CHECK-IN AND STAGING AREA

All registered parade entries must report to the parade staging area designated for their entry, prior to the parade start time. Refunds will not be issued to late arrivals. Vehicles are not permitted to move from their line-up area unless specifically asked to do so by a Parade Marshall or a police officer. Due to limited staging area, only parade vehicles, floats and animals will be allowed in the staging area. Please have someone drop off persons riding on entries. Only those vehicles registered in the actual parade will be permitted in the staging area.

DISTRIBUTION OF MATERIALS

Distribution of gifts, candy, merchandise, literature or other material along the parade route is prohibited.

BEHAVIOR

No profanity or offensive behavior will be tolerated before, during, or after the parade while still on the parade route. No alcoholic beverages will be allowed on floats or tow vehicles. No drugs or weapons will be permitted in the parade assembly area or on the parade route. In keeping with the Holiday theme, no political or controversial themed entries will be permitted.

ILLUMINATION AND MUSIC

All parade entries must be illuminated. Remember, the more lights, the better your entry looks along the parade route for the spectators. All vehicles must be decorated and all music must be appropriate holiday music. Music is strongly encouraged for each entry.

LIGHTING, GENERATORS AND FIRE EXTINGUISHERS

We encourage all parade entries to have illuminated items, and lots of them! Wire and lighting devices must have sufficient capability for the use intended on the float/entry. Wiring should be properly secured to the float. Portable generators used in conjunction with float lighting must be securely mounted on a vehicle or other base. A minimum of 12 inches clearance should separate any part of the generator from light and combustible materials, including decorations. At least one fire extinguisher should be placed within easy reach of a responsible adult. Class (A,B,C) Fire Extinguishers are required for floats using generators.

COSTUMED CHARACTERS

Costumed characters are encouraged on floats. However, no Santa Claus will be permitted. The only Santa of the night will bring up the end of the parade.

VEHICLE, FLOAT, AND YOUNG PARTICIPANT REQUIREMENTS

All children must have adult supervision. **NO PERSONS OR ARTICLES HANGING OVER THE SIDES OF FLOATS OR VEHICLES. NO WALKERS** are permitted in the parade for safety reasons. No persons will be allowed to ride on the outside of a vehicle or over the edge of a float. Float riders must be secure on the float with handholds or chairs. All decorations must be non-flammable. ALL vehicles must be properly registered and insured. Vehicles must only be driven by properly licensed adults over 21 years old. Floats transporting children more than 30 inches from the ground are strongly encouraged to have side rails. Maximum height for entries is 15 feet. All entries should be properly identified with signs or banners with the organization's name on the entry so spectators know who you are. Floats/vehicles shall be brought to a complete stop before participants climb on or off the vehicle.

Parade Marshals have the authority to remove any entrant from the parade for failure to comply with these rules, inclusive under the direction of the Parade Coordinator.